

Welcome to Attend EDC.

Dear Parent/Carer

Please let me introduce to you Attend EDC, they are an independent company that we have commissioned to work with us and on our behalf to raise our academy attendance, punctuality and welfare needs. Their staff have a wealth of experience to support pupils and families with a team of seven Educational Welfare officers working in our area. They offer support and regular visits to parents whose children fall below the academies expected target of 96%.

Attend EDC will:

- Follow up any persistent absence.
- Children who fall below 96%.
- Children with lots of illness and no medical evidence.
- They will be in school to speak to parents and children who are late.
- They will make contact with parent whose children are persistently late.
- Follow up our concerns when children have been missing from school for 10 days or more with no contact.
- Support the academy with the NEW LAW for producing penalty notices for absence and lates.
- Where the academy has a concern, Attend EDC will knock on your door to find the answer to why your child is not in school and no communication has been received.

We are aware that children can miss school due to unavoidable illness. Please ensure that you communicate the reason for your child's absences on the first day of absence before 8.45am. If there are long term attendance difficulties, then please discuss this with our Family Support Worker, Mrs Hancock so that we may support the situation.

If you are unsure of any of the information being given about your child's attendance, please do not hesitate to contact us.

Yours faithfully

**Miss K Pope**  
Head of School

2nd January 2018

